

CASH VOUCHER

TIN-000-474-490-000

Code Number	PARTICULARS	AMOUNT	
		Debit	Credit
1100.03	OTHER CURRENT ASSETS - CAAR	19,863.30	
1002.15	CIB - CURRENT - CHINABANK SAVINGS		19,863.30

<p align="center">EXPLANATION</p> <p>CASH ADVANCE FOR PURCHASE OF DONATIONS TO MISSIONARIES OF CHARITY</p>	<p>Received from MANILA BANKERS LIFE INSURANCE CORPORATION the sum of <u>19,863.30</u> in payment of the above stated account December 07, 2017 Ck. No. _____ Date <u>12-11-17</u> Payee <u>[Signature]</u></p>
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Prepared <u>Christian L. Cojuangco</u>	Checked <u>Jeffrey Bagun</u>	Audited <u>Ma. Veronica Marquez</u>	Approved <u>Patricia Trinidad</u>	Countersigned	Entered	CV — NO. CV20170006873

MB - 120

**MANILA BANKERS LIFE**

INSURANCE CORPORATION

3rd Floor TMBC Bldg. 6772 Ayala Avenue, Makati City

TIN: 000-474-490-000

Tel Nos.: 810-1040 Fax No : 813-3647

JOURNAL VOUCHER

Payee JOJIT SILVESTRE
AddressVoucher No JV20171200118
Date Dec 31, 2017

	Account Title	Aux	Debit	Credit	SL Code
5131	DONATIONS AND CONTRIBUTIONS	1001.0000	18,835.00		0000002415
1100.03	OTHER CURRENT ASSETS - CAAR			18,835.00	0000002415

Totals :	18,835.00	18,835.00
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Particulars : TO LIQUIDATE CAAR FOR PURCHASE OF DONATIONS TO MISSIONARIES OF CHARITY; CV2017.6873-12.07.2017,
OR1247020-12.18.2017, P2,628.30

Prepared by Shirley Bejasa	Checked by JOS/JGA	Approved by DMA	Noted by	JV20171200118 Page 1
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**MANILA BANKERS LIFE**

INSURANCE CORPORATION

3rd Floor TMBC Bldg. 6772 Ayala Avenue, Makati City

TIN: 000-474-490-000

Tel Nos.: 810-1040 Fax No : 813-3647

JOURNAL VOUCHERPayee **JOJIT SILVESTRE**
AddressVoucher No **JV20170500093**Date **May 24, 2017**

	Account Title	Aux	Debit	Credit	SL Code
5131	DONATIONS AND CONTRIBUTIONS	1001.0000	49,942.60		0000002415
1100.03	OTHER CURRENT ASSETS - CAAR			49,942.60	0000002415

Totals :	49,942.60	49,942.60
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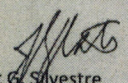
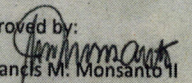
Particulars : TO LIQUIDATE CAAR FOR THE PURCHASE OF GROCERIES FOR TH E CHARITY WORKS - OFFICE OF THE PRESIDENT;
CV2017.2560-05.16.2017, OR1242792-05.22.2017; P16.15

Prepared by Shirley Bejasa	Checked by JOS/JGA	Approved by DMA	Noted by	JV20170500093 Page 1
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MBLIFE INSURANCE CORPORATION
VGP Center, 6772 Ayala Avenue, Makati City, 1226 Philippines

LIQUIDATION OF CASH ADVANCE

TO : ACCOUNTING DEPARTMENT
FROM : ADMIN DEPT.
PERIOD COVERED :

CATEGORIES/ EXPENSES	Missionaries of Charity	SUPPORTING DOCS. reference/receipt no.	AMOUNT	TOTAL
Amount of Cash Advance	from Sir MLJ		1,600.00	
CV No.	CV20170006873		19,863.30	21,463.30
Less Expences				
5 box BONAKID 2 kg.,		SI#19188506	4,741.25	
5 box PROMIL 1.8 kg.,		SI#19188506	6,306.25	
13 pcs., AJAX disinfectant 1 liter		SI#19188506	1,293.50	
		sub total =		12,341.00
3 pcs., HANABISHI ORBIT 16" M:16-R		SI#42085		4,212.00
taxi fare				103.00
3+1 wall fan FUKUDA 16"		SI#10148540		2,097.00
taxi fare				82.00
note: attach is the original SI or OR.				
TOTAL EXPENSES				18,835.00
BALANCE — OR No. _____		for reimbursement		2,628.30
Prepared by:  Jojit G. Silvestre Name and Signature/ Designation	Approved by:  Francis M. Monsanto II Name and Signature/ Designation			

NOTES:

1. Provide detailed computation.
2. Receipt of purchase and boarding passes or other evidence of payment and travel acceptable to MBLIC should be submitted upon liquidation; all expenses should be supported by receipts unless otherwise specified.

Rec'd:
12/18/17

Manila Bankers Life Insurance Corp.
Children

5/15/2017

CANVASSED PRICE PER ITEM

Item No.	Particulars	SM	
1	Cerelac-Wheat Banana 250g	116.50	
2	Biscuits Rebisco Marie Gold-Plain 10x40	51.50	
3	Lysol Disinfectant 510 g	444.75	
TOTAL = 25,000.00 approved budget			

ACTUAL PURCHASE

[illegible]

Manila Bankers Life Insurance Corp.
Elderly

5/15/2017

CANVASSED PRICE PER ITEM

Item No.	Particulars	SM	
1	Bear Brand Adult Plus - 1 kg	379.85	
2	Laundry Bar Surf 380g	19.00	
3	Lysol Disinfectant 3.78L	1,600.00	
4	Downy Anti Bac 900 ml	152.00	
TOTAL = 25,000.00 approved budget			

ACTUAL PURCHASE

[illegible]